



Jackson Township Municipal Services

Re-Addressing Number Guidance

Dear Resident,

As a resident of Jackson Township it is the responsibility of the homeowner to install and maintain a proper building number sign in compliance with the requirements of Ordinance NO. 2010-101, also referred to as "Jackson Township E-911 Street and Building Sign Ordinance." Requirements of the ordinance are as followed:

- All addressable buildings in the township shall have a building number sign containing the address assigned by Monroe County for the 911 emergency call system.
- Building numbers shall be depicted in Arabic numerals in three (3) inch tall reflective white lettering on a green background.
- All building number sign blades shall be a minimum of six (6) inches by no more than eighteen (18) inches in size.
- **The property owner shall be responsible for the removal of all obstruction** (including snow) to permit the sign to be visible from the roadway for a distance of not less than fifty (50) feet from the sign in both directions.
- Building sign may be mounted:
 - (a) On a stand-alone post or pole;
 - (b) Atop a mailbox, only if the mailbox is located on the same side of the street as the driveway entrance;
 - (b) Mounted on top of any other type of mounting device **except governmental property and utility poles**;
 - (d) Horizontally or Vertically
 - (e) Contain the building number and no other information;
 - (f) Be located between four [4] and six [6] feet above the ground elevation where the sign is mounted.
 - (g) **Must be clearly visible** from the street in accordance with county recommendations.

In addition, the purpose of this ordinance is to enhance public safety and security, and generally protect the public health, safety and welfare by improving the ability of emergency response personnel to navigate and locate dwellings and other structures in the Township, and to enhance the convenience of the general public to provide the best possible service to our residents. For further information regarding signs please visit our website

Thank you for your assistance in this matter. Please contact us if you have any additional questions.

Sincerely,

Michelle Arner

Michelle Arner, Zoning Officer