

# JACKSON TOWNSHIP

(Monroe County, PA)

2162 Route 715

P.O. Box 213

Reeders, PA 18352

*www.jacksontwp-pa.gov*

570-629-0153 570-629-1016 (fax)

## **Submission Checklist for New Dwelling**

- Sewage Disposal Permit
- Well Permit  
(submit Well Permit Application & fee of \$50 if not yet obtained)
- Zoning Application
- Site Plan: Show the following (as appropriate) – 2 copies drawn to scale & folded
  - Property Lines (with dimensions)
  - Easements and Rights-of-way (with dimensions)
  - Building setbacks (with dimensions)
  - Proposed features including, dwelling, driveway, three off street parking spaces, well and septic (with dimensions and distances to property lines as appropriate)
  - Location of Streams, Wetlands or bodies of water with buffers as follows: Wetlands (35'), Streams (75'), Lakes or ponds (50')
  - Existing and Proposed Contours (manmade slopes not to exceed 3:1)
  - Proposed elevations of garage, first floor, building corners
  - Project Benchmark
  - E & S: Construction Entrance, Soil Stockpiles, Erosion Control Features, Slope Stabilization Elements, Limit of Disturbance Area, etc.
  - Impervious Area Calculation (if  $\geq 5000$  sf, submit drainage plan and review fee pursuant to Stormwater Ordinance)
- Worker's Compensation Insurance Certificate
- Application for Plan Examination and Building Permit
- Two sets of Building Plans
- Dwelling, Driveway at Street, Septic and Well Locations staked and labeled

For clarification of any item noted herein, please coordinate with Zoning Officer.

Driveway Note: Driveways shall be in conformance or Ordinance #48 and slope shall not exceed 15% at any point.

*Zoning & Building Permit Fees due upon permit issuance*

*All fees payable to "Jackson Township" (exact cash, check or money order)*