

JACKSON TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION/GENERAL BUSINESS MEETING

January 02, 2018

The Jackson Township Board of Supervisors Reorganization/General Business Meeting was called to order by Donald C. Kresge Sr.

Members present: Donald C. Kresge Sr., Lester Wolcott, Mark Major and Solicitor Deborah Huffman.

Pledge of Allegiance

The following motions were made:

Chairman: Donald C. Kresge Sr.

Motion By: Mark Major
Seconded By: Lester Wolcott
All voted aye. Motion carried.

Vice-Chairman: Lester Wolcott

Motion By: Donald C. Kresge Sr.
Seconded By: Mark Major
All voted aye. Motion carried.

Secretary/Treasurer: Jacqueline R. Elliott

Solicitor: Weitzmann Weitzmann & Huffman – Todd Weitzmann

Roadmaster: Donald C. Kresge Jr.

Road Foreman: Chad Everett

Full Time Roadcrew: David Joseph, David Horacek, JR Bisbing, Keith Elliott and Leon Frailey

Part Time Relief Roadcrew: Butch Strausser, John Crawford, Larry Miller, Mike Wisniewski, Josh Custred, Domenic Ianni, Donald Kresge Sr & Lester Wolcott

Motion By: Mark Major
Seconded By: Lester Wolcott
All voted aye. Motion carried

Reorganization/General Business Meeting 01/02/18 Minutes cont.

Alternate Roadmaster: Donald C. Kresge Sr.
Alternate Treasurer/Secretary: Mark Major
Alternate Secretary: Lester Wolcott

Motion by: Lester Wolcott
Seconded by: Mark Major

All voted aye. Motion carried.

Alternate Solicitor: John Dunn

Engineer: Hanover Engineering

Planning Commission Engineer: Hanover Engineering

Earned Income Tax Collector: Berkheimer Assoc. / Monroe County

Planning Commission Recording Secretary: Michelle Arner

Alternate Planning Commission Recording Secretary: Jacqueline Elliott

Sewage Enforcement Officer/Zoning Officer: Michelle Arner

Alternate Sewage Enforcement Officer: Jeryl Reinhart

Alternate Zoning & Codes Enforcement Officer: Craig Ingrassia

Zoning & Codes Solicitor: James Fareri

Open Space, Parks and Recreation Manager/Alt Zoning Officer: Craig Ingrassia

Custodian, Interior/Exterior of Bldg., Lawn (Part time) : Michele Ingrassia

Motion By: Mark Major
Seconded By: Lester Wolcott

All voted aye. Motion carried.

Reorganization/General Business Meeting 01/02/18 Minutes cont.

Chairman of Vacancy Board: Craig Anglemire

Depository: ESSA and First National Bank

Zoning Hearing Board: – Robin Hartshorn– (expires 01/2019)
Leonard Barthol – 3 year term (expires 01/2020)
Gaetano (Guy) Gambino – 3 yr term (expires 01/2021)
Alternate: Jerry Staples

Zoning Hearing Board Secretary: Jacqueline R. Elliott

Alternate Zoning Hearing Board Secretary: Jan Anglemire

Zoning Hearing Board Solicitor: Jeff Durney

Planning Commission Member: Jeff Thomas – 5 yrs. term (expires 01/2021)
Dale Eagon – (term expires 01/2023)
Sheri Howell – (term expires 01/2019)
Mark Werkeiser – (term expires 01/2020)
Ron Padula – (term expires 01/2022)

P.J.J.W.A. – (Jackson Twp.) – Kenny Strausser, Len Barthol & Jack Rader Jr.

Recreation Board – Robin Hartshorn – 3 Yr. Term Exp. 01/01/2019
Jackie Elliott – 3 Yr. Term Exp. 01/01/2019
Ken Long – 3 Yr. term (expires 01/01/2021)
Leon Frailey – 3 Yr. term (expires 01/01/2021)

Appeal Board for IRC Codes: Ron Padula, Brentwood Shunk, Craig Anglemire

HJP Open Space:

Mark Major – 3 yr. term (expires 12/2019)
Donald Kresge Sr. – 3 yr. term (expires 12/2020)
Lester Wolcott - 3 yr. term (expires 12/2019)

Auditing Firm: Jeff Weiss / Zelenkofske Axelrod LLC

State Building Inspector: SFM Consulting LLC, Shawn McGlynn

Motion By: Mark Major
Seconded By: Lester Wolcott
All voted aye. Motion carried.

Reorganization/General Business Meeting 01/02/18 Minutes cont.

**Emergency Management Coordinator: Keith Elliott & Mike Wisniewski
\$20.00 per hr.**

Motion By: Mark Major
Seconded By: Lester Wolcott
All voted aye. Motion carried.

Repairs to Township Building:

Plumbing: Leon Clapper/ Jim Perry Plumbing

Electrician: Price Brothers Electrical – David Price

Furnace Repair: Super Heat

Road Emergency Expenditure Amount: \$1,000.00

**CJERP Supervisor Rep: Mark Major
Township Resident Rep: Mark Werkheiser
Alternate Twp. Res. Rep: Jeff Thomas**

Monroe Co. Tax Committee Supervisor Rep: Donald Kresge Sr.

Monroe Co. Library Supervisor Rep: Lester Wolcott

**Time, Date and Place of Regular Meeting: 2nd Thursday of every month, Plot Plans/
General Business @ 7:00 P.M.**

Time, Date and Place of Work Session: 1st Thursday of every month @ 7:00 P.M.

**Time, Date and Place of Planning Commission Meeting: 3rd Thursday of every month
@ 7:00 P.M.**

Motion by: Donald C. Kresge Sr.
Seconded by: Mark Major

All voted aye. Motion carried.

Reorganization/General Business Meeting 01/02/18 Minutes cont.

2018 Lease Purchases:

2018 One Ton Dump Truck with cinder spreader & V Plow: \$81,894.00

**4X4 5500 Ram – Reagle Dodge CoStars #: 025-220
EM Kutz CoStars #: 025-053**

Motion by: Lester Wolcott
Seconded by: Mark Major
All voted aye. Motion carried.

Financing: F.N.B. Equipment Finance

Motion by: Lester Wolcott
Seconded by: Mark Major
All voted aye. Motion carried.

2017 Caterpillar 910M Wheel Loader: \$ 105,883.00

**Cleveland Brothers Pittston, PA CoStars #: 4400011420
Parent Contract #: 4400011411**

Motion by: Mark Major
Seconded by: Lester Wolcott
All voted aye. Motion carried

Financing: F.N.B. Equipment Finance

Motion by: Lester Wolcott
Seconded by: Mark Major
All voted aye. Motion carried.

2018 LeeBoy Asphalt Paver Model 7000C: \$ 110,422.50

Stephenson Equipment Inc. CoStars #: 4400011452

Motion by: Lester Wolcott
Seconded by: Mark Major
All voted aye. Motion carried

Financing: F.N.B. Equipment Finance

Motion by: Mark Major
Seconded by: Lester Wolcott
All voted aye. Motion carried.

Reorganization/General Business Meeting 01/02/18 Minutes cont.

Plot Plans:

Mount Gilead Camp – Land Development Plan:

The purpose of the plan is to add bathrooms to the existing cabins located on the property. Mark Major made a motion to grant the waivers as stipulated in the engineer letter dated 12/12/17, as well as approve the Land Development Plan contingent upon engineer approval and payment of any outstanding bills. Motion seconded by Lester Wolcott. All voted aye. Motion carried.

Old Business:

**Jackson Township Board of Supervisors Year End/Budget Adoption Meeting
12/28/17 Minutes:**

Mark Major made a motion to approve the Jackson Township Board of Supervisors Year End/Budget Adoption Meeting 12/28/17 Minutes. Motion seconded by Donald C. Kresge Sr. All voted aye. Motion carried

Treasurer’s Report:

Mark Major made a motion to record the Treasurer’s Report as written. Motion seconded by Lester Wolcott. All voted aye. Motion carried.

New Business:

Jackson Twp. Volunteer Fire Co. – 2018 KME Fire Apparatus: \$502,860.00

**Kovitch Mobile Equipment t/a KME Fire Apparatus
CoStars Contract #: 013-0171 Vendor #: 127296**

Financing:

Contract Price: \$502,860.00
Down Payment: (118,160.00)
Financed: \$384,700.00

F.N.B. Equipment Finance: 7 year Annual Pymt: \$60,000.

Motion: Jackson Township will make the down payment of \$118,160.00, and an Annual Donation to the JTVFC in the amount of \$60,000.00 for the 7 year period. This will be in place of the previous yearly donations to the JTVFC.

Motion by: Mark Major
Seconded by: Lester Wolcott

All voted aye. Motion carried.

Reorganization/General Busn. Mtg. 01/02/18 Minutes cont.

Financing: F.N.B. Equipment Finance/Commercial Leasing

Motion by: Lester Wolcott

Seconded by: Mark Major

All voted aye. Motion carried.

Comments:

Zoning Officer Michelle Arner:

PSATS is offering a Webinar – Zoning Ordinances for the 21st Century, the cost is \$20. Lester Wolcott made a motion to allow Zoning Office Michelle Arner to register for the Webinar. Motion seconded by Mark Major. All voted aye. Motion carried.

PM COG:

Mark Major made a motion to appoint Donald Kresge Sr. – PMCOG Representative.

Motion seconded by Lester Wolcott. All voted aye. Motion carried.

There being no further business, Lester Wolcott made a motion to adjourn the meeting. Motion seconded by Mark Major. All voted aye. Motion carried. Meeting adjourned.

Respectfully submitted,

Jacqueline R. Elliott
Secretary/Treasurer