

**JACKSON TOWNSHIP BOARD OF SUPERVISORS  
GENERAL BUSINESS MEETING  
November 10, 2022**

The Jackson Township Board of Supervisors General Business Meeting was called to order by Chairman, Mark Werkeiser, at 7:00 PM.

Members present: Mark Werkeiser, Mark Major, Robin Hartshorn and Township Solicitor Todd Weitzmann.

**Pledge of Allegiance**

**Public Comments on Agenda Items: None**

**Plot Plans:**

**Pinemere Camp**

A waiver request from SALDO for the following sections was recommended for approval by the Planning Commission.

- 1. SALDO 406.D.c** – Requiring a Resource Impact and Conservation Analysis
- 2. SALDO 406.D.e** – Requiring Studies and Reports as set forth in other parts of this chapter
- 3. SALDO 406.3.C** – Wetlands and Floodplains should be shown on the existing resource map.  
There are no wetlands or floodplains within the proposed project area.
- 4. SALDO 406.5.A** – Significant natural features including topography, areas of steep slopes, wetlands, 100-year flood plains, existing utilities, and other significant features shall be shown on the plans.
- 5. SALDO 406.5** – Existing stormwater management facilities should be shown on the existing resource map.
- 6. SALDO 406.6.Q** – Wetland studies should be provided or a statement that a qualified professional has reviewed the project area and no wetlands are present. The name and qualifications should be provided for this individual.

Mark Major made a motion to grant the waivers requested. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

Mark Major made a motion to waive the requirement for a Development and Maintenance agreement for the land development plan submitted for the rec hall improvements. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

**Edgemont Terrace LLC – Possinger Drive**

Robin Hartshorn made a motion to table. Motion seconded by Mark Major. All voted aye. Motion carried.

## **General Business Meeting 11/10/2022 Minutes cont.**

### **General Business:**

### **Old Business:**

### **Jackson Township Supervisors General Business Meeting 10/13/2022 Minutes**

Robin Hartshorn made a motion to approve the Jackson Township Supervisors General Business 10/13/2022 Meeting Minutes. Motion seconded by Mark Major. All voted aye. Motion carried.

### **Treasurer's Report**

Mark Major made a motion to record the Treasurer's Report as written. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

### **Renovations - Application for payment to contractors for building renovations**

Robin Hartshorn made a motion to ratify the fourth payment to the contractors performing the renovations, as approved by the architect, Hemmler & Camayd. Motion seconded by Mark Major. All voted aye. Motion carried.

### **Renovations – Corporate Environments Deposit for Fireproof Filing Cabinets**

Robin Hartshorn made a motion to ratify the deposit of \$4,743.47 to Corporate Environments for the fire proof filing cabinets. Motion seconded by Mark Major. All voted aye. Motion carried.

### **Dangerous Structure Memo – Possinger Drive**

Shawn McGlynn, code enforcement officer, provided a report on the barn situated at the corner of Mountain Road and Possinger Drive (08636200212613) stating the structure is unsafe and dangerous. Robin Hartshorn made a motion to authorize Township Secretary, Renee Miller, to schedule and advertise the hearing, for the removal of the barn under the Dangerous Structure Ordinance 2001-103. Motion seconded by Mark Major. All voted aye. Motion carried.

### **New Business:**

### **Budget Proposal/General Business Meeting**

Mark Major made a motion to schedule the Budget Proposal /General Business Meeting for Thursday, December 1, 2022 at 6:30 PM. Motion seconded by Robin Hartshorn. All vote aye. Motion carried.

## **General Business Meeting 11/10/2022 Minutes cont.**

### **Short Term Rental Ordinance 2018-100/Zoning Ordinance Amendments**

Robin Hartshorn made a motion to refer the proposed amendments of the Short Term Rental and Zoning Ordinances to the Jackson Township and Monroe County Planning Commissions for review. Motion seconded by Mark Major. All voted aye. Motion carried.

### **316 White Pine – Hearings with Magistrate**

Goldman Mayer LLC is scheduled for a hearing before the District Magistrate regarding citations issued for violations to the Short Term Rental Ordinance. Robin Hartshorn made a motion to authorize Township council to be present at the hearing. Motion seconded by Mark Major. All voted aye. Motion carried.

### **DCNR Grant**

Mark Major made a motion to authorize Mike Muffley, Hanover Engineering, to prepare and submit the application for a DCNR grant. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

### **SFM Consulting LLC**

Mark Major made a motion to approve the increase of the hours for the Zoning Officer from 5 half days to 3 half days and 2 full days. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

### **Split Rail Fence Proposal – HJP Park**

Robin Hartshorn made a motion to accept the proposal received from co-stars participating Abel Fence in the of \$16,000.00 for the installation of a 3-Rail/split rail fence at HJP Park. Motion seconded by Mark Major. All voted aye. Motion carried.

### **Palmisano Containers**

Mark Major made a motion to accept the proposal received from Palmisano Containers Inc. for the containers necessary for the Township Spring Clean Up (May 17<sup>th</sup> – May 20<sup>th</sup>). Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

### **Part Time Relief Road Crew**

Mark Major made a motion to appoint Robin Hartshorn to the Part Time Relief Road Crew. Motion seconded by Mark Werkeiser. Robin Hartshorn abstained. Both voted aye. Motion carried.

## **General Business Meeting 11/10/2022 Minutes cont.**

### **Correspondence:**

Township Administrative Assistant/Treasurer, Jackie Elliott, was present via speaker phone. Jackie expressed her deep appreciation for the understanding and support she has received from the Board of Supervisors, coworkers, and friends during her recent recovery from total knee replacement surgery. Jackie has been working remotely and Renee has been meeting up with Jackie to provide updates and necessary paperwork. Jackie thanked Renee for the wonderful job she been doing “holding down the fort” and assisting her with what is necessary to accomplish.

Mark Major stated we should reach out to the PMVB for an update on the STR grant discussed previously. Jackson Township currently has 350-400 permitted short term rentals in their jurisdiction and should be eligible for the grant. Renee will send an email.

There being no further business, Mark Major made a motion to adjourn. Motion seconded by Robin Hartshorn. Both voted aye. Motion carried. Meeting adjourned at 7:25 PM.

Respectfully submitted,

Renee Miller  
Secretary