

**JACKSON TOWNSHIP PLANNING COMMISSION
MINUTES
January 20, 2011**

A meeting of the Jackson Township Planning Commission was held on January 20, 2011. Jeffrey Thomas called the meeting to order at 7:00 PM.

Members present: Jeffrey Thomas, Brad Rustine and Dale Eagon. Mark Werkeiser arrived at 7:05 PM. Jan Anglemire was not in attendance. Sal Caiazzo, P.E. from Hanover Engineering was present. Jack Rader, Jr. and Michelle Arner were also present.

No public comment on agenda items.

REORGANIZATION MEETING

Dale Eagon was appointed to serve on the Planning Commission by the Jackson Township Board of Supervisors at their January 3, 2011 Reorganization Meeting. Mr. Eagon replaces Wyatt Snyder who had resigned. This term will expire on December 31, 2012.

Michelle Arner was appointed to serve as Recording Secretary and Jackie Elliot was appointed to serve as Alternate Recording Secretary by the Jackson Township Supervisors at their January 3, 2011 Reorganization Meeting.

Hanover Engineering was appointed as Engineer for the Planning Commission by the Jackson Township Supervisors at their January 3, 2011 Reorganization Meeting.

Appointments for 2011 are as follows:

Secretary: Mark Werkeiser

Jeffrey Thomas made a motion to appoint Mark Werkeiser as Secretary. Brad Rustine seconded the motion. All voted aye. Motion carried.

Vice Chairman: Brad Rustine

Jeffrey Thomas made a motion to appoint Brad Rustine as Vice Chairman. Dale Eagon seconded the motion. All voted aye. Motion carried.

Chairman: Jeffrey Thomas

Brad Rustine made a motion to appoint Jeffrey Thomas as Chairman. Dale Eagon seconded the motion. All voted aye. Motion carried.

Date, Time and Place for Meetings: It was agreed by consensus to keep the meeting schedule the same, being the third Thursday at 7:00 PM at the Jackson Township Municipal Building.

General Business Meeting

Immediately following the Reorganization Meeting, the General Business Meeting was held.

Minutes of June 17, 2010

Brad Rustine motioned to accept the Minutes of June 17, 2010; second by Dale Eagon, all aye.

Note: There was no quorum present at the August 19, 2010 meeting and the meetings scheduled for July 15, September 16, October 21, November 18 and December 16 of year 2010 were cancelled due to no business items or development plans.

Old Business: none

New Business:

Streamside Camp and Conference Center-Sewage Facilities Planning Module

Larson Design Group

Matthew Brown from Streamside Camp was present to represent the planning module proposal. Matt explained that the plan was prepared to address the existing and future sewage disposal needs for the property. New sewage flows of 2200 gallons per day are proposed and some of the loads are planned to be removed from some of the older systems. The disposal area will consist of community sand mounds in the field on the western side of the property. A stream crossing is involved. Matt indicated they intend to pursue permitting and construction soon after planning approval from DEP. After some discussion, Dale Eagon motioned to approve the planning module, second by Mark Werkeiser, all votes aye, motion passed.

Lot Consolidation, Lots 219 & 220 Barton Glen for LJ Construction

Proline Associates, Waldemar Szatkowski, P.L.S.

Waldemar Szatkowski, P.L.S. was present to represent the plan. The plan proposes to join two lots. Both lots are located in Pocono Township with a portion of Lot 219 located in Jackson Township. The Monroe County Recorder of Deeds Office requires that both Pocono Township and Jackson Township sign the plan. Waldemar indicated the plan is presently being reviewed by Pocono Township. The applicant has requested that the plan review be performed by Pocono Township engineer only since both lots are assessed in Pocono Township. Dale Eagon motioned to recommend approval of the plan subject to Pocono Township review and approval and to waive Jackson Township fees. Second by Mark Werkeiser, all aye, motion passed.

Neola Methodist Church – Sketch Plan

George Fetch, P.L.S.

George Fetch, P.L.S was present to represent the plan. Architects Chuck Maillet and Marika Protsouk and Susan Lawson, treasurer of Neola Methodist Church were also present. George presented a sketch plan showing an addition with dimensions of 15' x 35'. The use of the addition would be for the pastor's office and storage. The church seats 80 people and has about 20 parking spaces. George indicated that the church building currently does not meet setback requirements from property lines and qualifies as a non-conforming structure. The proposed addition would not encroach any further upon the property lines than the nearest lot line to the existing building, presently 19.27'. There was some discussion about the adjoining vacant property, lands of Kirchner. Susan Lawson indicated they had approached this property owner and they do not desire to sell the land to the church.

The purpose of the sketch plan is to seek guidance from the planning commission members as to how to proceed and if there are any other issues to be addressed. Other than the zoning setback issue, the members had no other issues. The requirement of a land development plan was discussed and Sal Caiazzo, Township Engineer indicated he would research this and get back to the members and the applicant with an email regarding whether or not such a plan would be required.

Correspondence: none

Comments: none

There being no further business, Brad Rustine made a motion to adjourn, second by Dale Eagon. All votes aye. Meeting adjourned at 7:40 PM

Respectfully submitted,

Michelle Arner

Recording Secretary