

**Jackson Township Supervisors
General Business Meeting Minutes
December 13, 2018**

The Jackson Township Board of Supervisors General Business Meeting was called to order by Chairman Donald C. Kresge Sr. at 7:00 PM.

Members present: Donald C. Kresge Sr., Lester Wolcott, Mark Major and Solicitor Todd Weitzmann.

Pledge of Allegiance

No public comment on agenda items

Plot Plans:

No plot plans

General Business:

Old Business:

Jackson Township Supervisors General Business Meeting 11/08/18 Minutes:

Mark Major made a motion to approve the Jackson Township Supervisors General Business Meeting 11/08/18 Minutes. Motion seconded by Lester Wolcott. All voted aye. Motion carried.

Treasurer's Report:

Mark Major made a motion to record the Treasurer's Report as written. Motion seconded by Lester Wolcott. All voted aye. Motion carried.

Singer Avenue – bridge damage, insurance road vacate update:

Solicitor Todd Weitzmann advised he has been in contact with the insurance company that is handling the accident, assuming they are working on prices to replace as well as repair the existing damaged bridge. Todd will follow up with them again on Friday.

Zoning Officer Michelle Arner questioned re: Bill Livesey sight distance concern. What is the township going to do regarding this? Supervisor Lester Wolcott advised the bridge is 100% on the property of Kurt Singer, and he wants the bridge removed. After some discussion, it was concluded that until we are notified from the insurance company what their position is whether to replace or repair the bridge, the vacating of this road is on hold, as well as any site distance issue if the road is in fact vacated.

HJP Park Paving Project – Payment Request #2 \$88,404.67:

A letter from Hanover Engineer Mike Muffley has been received advising to approve Payment Request #2 \$88,404.67. Mark Major made a motion to approve Payment Request #2, which is also the final payment. Motion seconded by Lester Wolcott. All voted aye. Motion carried. The grant can now be closed out, and submitted for reimbursement.

Jackson Twp. Supv. General Busn Mtg. 12/13/18 Minutes cont.

Ordinance 2018-102 Fire Volunteer Tax Credit:

Mark Major made a motion to adopt Ordinance 2018-102 Fire Volunteer Tax Credit. Motion seconded by Lester Wolcott. All voted aye. Motion carried.

New Business:

Camelback – requesting Letter of Credit reduction:

There was some discrepancy regarding the amount requested to be released by Camelback, and the amount approved by Hanover Engineer Salvatore Caiazzo. The agreed upon amount would be to reduce the Letter of Credit to \$20,900.

Mark Major made a motion to reduce Camelback Letter of Credit to \$20,900. Motion seconded by Lester Wolcott. All voted aye. Motion carried.

Zoning Officer Michelle Arner – assistant job position:

Due to Kelli resigning from her position last Thursday, there is a need for assistance in the zoning office. ZO Michelle Arner advised the board that Shawn McGlynn SFM Consulting LLC offered employee Jeff Snyder to assist in the zoning office at \$40.00 per hour. The Board of Supervisors advised they are not willing to pay \$40.00 per hour. The job description will be revised by Solicitor Todd Weitzmann, and emailed to the Supervisors, Michelle & Jackie for their opinions. It will be re-advertised as a Part Time position, like it was originally with minor changes in the job description. There has also been interest shown by Linda Snyder in this position, she will submit a letter of interest to the Board of Supervisors.

Lien Search:

Lester Wolcott made a motion to authorize Solicitor Todd Weitzmann to conduct a lien search on the HJP Property due to the upcoming changes with Pocono & Hamilton Townships. Motion seconded by Mark Major. All voted aye. Motion carried.

There being no further business, Mark Major made a motion to adjourn. Motion seconded by Lester Wolcott. All voted aye. Motion carried. Meeting adjourned at 7:45 PM.

Respectfully submitted,

Jacqueline R. Elliott
Secretary/Treasurer